

# Region 7 Virtual Educational October 14 and 15, 2021



Attached is the registration package for the upcoming Region 7 Educational being held virtually via Zoom on October 14 -15, 2021.

The courses will run:

Thursday October 14, 2021: 9:00 am - noon and

1:00 pm - 4:30 pm EST and

Friday October 15, 2021: 9:00 am – 1:00 pm EST

Applicants will be notified after September 8, 2021 of their acceptance for the educational.

Attendance Form and Human Rights Accommodation Requests are to be submitted to Linda Robinson at the Dryden Regional Office via email by September 7, 2021.

### APPLICATIONS

Completed application forms must include the signed recommendation of a Local Executive Officer and be received by the Dryden Regional Office no later than September 7, 2021.

### APPLICATION APPROVAL: MODIFIED PROCESS

Please be advised members applying to attend OPSEU/SEFPO education programs or conferences, require a signature from a member of the LEC to approve the application. We will be accepting an **e-mail** approval from a member of the LEC. A copy of the approval e-mail needs to be submitted with your application.

# SELECTION PROCESS – EDUCATION POLICY SECTION 7 (POLICY MANUAL)

The selection process will be in accordance with the Education Policy – Section 7 of the Policy Manual. All Local Presidents have an OPSEU/SEFPO Policy Manual. Please contact your Local President to review this policy. Applicants will be notified after September 8, 2021 of their acceptance for the educational.

## FAMILY/ATTENDANT CARE

Family/Attendant Care will be reimbursed as per OPSEU/SEFPO policy as outlined on the back of the expense claim. Such allowance is not intended to reimburse the claimant for dependant/family expenses they would have normally incurred as a result of employment except where the absence exceeds the normal work day or week.

Family/dependent care will be reimbursed at the rate of \$15.00 per hour. If you have any questions, please check the OPSEU/SEFPO Policy Manual.



#### **LOST WAGES/TIME OFF**

Per past practice, lost wages will be paid for those members who are shift workers and are scheduled to work on the evening of Wednesday October 13, Thursday October 14 and/or Friday October 15. Any claim for lost wages must be substantiated by proof from your employer.

APPLICATIONS MUST BE SUBMITTED TO THE DRYDEN REGIONAL OFFICE BY: Tuesday, September 7, 2021.

OPSEU/SEFPO Regional Office 102 Queen Street Dryden, ON P8N 1A2 Telephone: 1-844-765-1423 Ext. 5701

Email: larobinson@opseu.org





#### **ATTENDANCE FORM**

## REGION 7 VIRTUAL EDUCATIONAL October 14 and 15, 2021

Name:    Last   First	Applications Due: September 7, 2021  COURSE SELECTION Please rank which course(s) you would like to take by entering 1,2,3,4  TIME OFF Yes No COCtober 13 Hrs Time 15 Hrs Time 15 Hrs Time 16 CHECK THOSE THAT APPLY)  Last First  Street City Postal Code  Home Work Cell Workplace Surveillance: Know Your Rights  Workplace Surveillance: Know Your Rights  Outroe Workplace Surveillance: Know Your Rights  Flome  To Be Completed 1  Description:  The City Postal Code  Work Cell  Basic Grievance Handling  Outroe Meetings 101  Description:  To Be Completed IF Requesting Time-OFF (must include Fax # or email)  Title:  Employer:  Address:  CITY Postal Code  Home  Work Cell  Basic Grievance Handling  Online Meetings 101  Description:  To Be Completed IF Requesting Time-OFF (must include Fax # or email)  Address:  Title:  Employer Fax # or email: (mandatory)	INFORMATION	Local:		_	Union #		
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NOTE: APPLICATIONS WILL NOT BE PROCESSED WITHOUT THE REQUIRED LOCAL LEC AUTHORIZATION!!!		□14 Hrs Time □15Hrs Time (CHECK THOSE THAT APPLY)	Employer: Address:  Employer Fax #					
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Please complete and return to the Dryden Regional Office by <u>September 7, 2021</u> via email to Linda Robinson at larobinson@opseu.org