

**MINISTRY OF CHILDREN AND YOUTH SERVICES  
MINISTRY EMPLOYEE RELATIONS COMMITTEE  
(MERC)**

**May 17, 2017**

**@ The Roy McMurtry Youth Centre  
8500 McLaughlin Rd S, Brampton, ON  
9:45 am- 4:30 pm**

<i>For OPSEU:</i> Glenna Caldwell (Co-Chair) Sandra Harper Peter Harding Iraj Pakzimir		<i>For Management:</i> Mark Mikoluff (Co-Chair)* Karen Martin Ian Kerr Jasvinder Mahal	
<i>Guests:</i> Bruce Hare <i>Regrets:</i> <i>Observer:</i> <i>Minutes:</i> Juan Arellano			
AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<b>1. <u>Review of Agenda</u></b>			
<b>2. <u>Standing Items:</u></b>			
Child Welfare	No updates		Next meeting
Children's Mental Health	No updates		Next meeting
Youth Justice	No updates		Next meeting
Facility Administrators List	Facility list up-to-date.	If there are changes to the	

		list, management will update.	
Organizational Renewal Directorate (Division) - Regional Modernization initiative	Meeting held May 12 <sup>th</sup>		Next meeting
Brookside and RMYC Transformation	No update		Next meeting
TEI Stats and Opportunities and Retirements	SBU update – continuing to receive applications.  Union recommends approval to be granted based on seniority.		
CPRI Transformation	Updates share with staff about current progress. Staff engagement sessions scheduled through September.		Next meeting
Justice Sector Transformation Task Force	No update		Next meeting
Probation Services for the Future	No update		Next meeting
MCYS: Because Young People Matter Report	No update		Next meeting
Attendance Support Management Program (ASMP)	No update	Employer to send stats asap	
Probation Officer Recruitment Policy (PORP) Stats	Management provided stats for 2016.		Next meeting

Backfills in Community CA (Appendix COR30)	Initiative has been implemented.		Next meeting
<b>3. <u>Business Arising from Minutes:</u></b>			
Uniform Point System	Initiative implemented April 2017.		Remove from agenda
Frisk Searching	No update		Next meeting
FXT Shift Cancellation Protocol	Updated and signed May 15 <sup>th</sup> , 2017.		Remove from agenda
Central CA Appendix 29 (Workplace Violence Stats for CPRI and Non YJ)	CPRI stats shared at the local Health and Safety.	Employer will provide update at next meeting	Next meeting
Dual Contracts (Recreation Officer / YSO)	Discussion ongoing.		Next meeting
Court Liaison Officer and Institution Liaison Officer	Should an employee who is occupying either a CLO or ILO position leave that position for any reason, upon return they will go back to performing the duties of a Probation Officer. The employee will be eligible to reapply for CLO or ILO position in accordance with the 14 February 2017 MERC minutes; however, the fact that they had the opportunity to work in the CLO or ILO position previously will be recognized and may impact future selection. Specifically, should there be applicants who have not had a previous opportunity they will be given first preference based on seniority.		Remove from agenda
CFYC Emergency Response Night Shift	Issue discussed at MERC and item referred back to LERC.		Remove from agenda

PO Licenses	Driver license requirement removed from PO job description.		Remove from agenda
<b>4. <u>4. Updates:</u></b>			
Anti-Discrimination Systemic Change – ADSC (ABLE, Rotation, Short Term Assignments)	ADSC audit report in June. ADSC audit to be shared with MERC.		Next meeting
Health & Safety – Occupational Stress Injuries	Next meeting scheduled for June 6 <sup>th</sup> .  Mental Health First Aid training is ongoing.		Next meeting
Health and Productivity-HPP YJ	Training for new SMAs occurred on May 9 <sup>th</sup> . HPP annual refresher training occurred on May 10 <sup>th</sup> .		Next meeting
Training and Development -T & D	Next meeting June 28 <sup>th</sup> New committee members: Roger Lebel, YSO, JRLYC and Tom Ketelaars, manager, CPRI		Next meeting
<b>5. <u>New Business:</u></b>			
Health Care	Union inquired about status of a potential shift in the oversight and provision of healthcare services to MOHLTC  <a href="https://news.ontario.ca/mcscs/en/2017/5/Ontario-taking-action-to-reform-correctional-system">https://news.ontario.ca/mcscs/en/2017/5/Ontario-taking-action-to-reform-correctional-system</a>	Employer will report back as soon as information is available.	
Escort Training	Parties exploring implementation of all new recruits receiving escort training.	Employer will provide update at next meeting.	Next meeting

BYC BAM	Union inquired current staffing model for BYC and CFYC		Next meeting
Presentation on YouthOTIS Connectivity to Transfer Payment Agencies (YOCTPA)	Employer provided presentation on YOCTPA		
PORP	The Union stated that the EOI dated March 20 <sup>th</sup> is contrary to the PORP agreement.	Union to follow up. Remove from agenda.	
ERC Training Level 2 – July 18, 2017	Team is unavailable for any of the given dates. Team to look for alternative days.		Next meeting
Policy on Overnight Accommodation and Training – Referrals from RERC	<p>Union requested clarification on overnight accommodation for training and meetings.</p> <p>The Toronto RERC indicated after reviewing the TMHE Directive, managers can provide expenses for overnight accommodation when travelling outside of your office area (24km).</p>	Employer to follow-up	Next meeting
Proposal OAD Float for Toronto Region referral from RERC.	The Toronto RERC has indicated that the Administrative Assistant positions are <i>not</i> being filled and this has resulted in an inequitable workload distribution within the Region.	The Employer confirmed that an Administrative Assistant position has been filled and believes this should address the workload balance.	Remove from agenda

Bill 89 and Possible Change in Minimum Education Requirements	Union inquires about potential impacts regarding education requirements and qualifications as a result of Bill 89.	Employer to follow up	Next meeting
CPRI Referral: Equivalency	Union has requested the definition of <i>equivalency</i> in relation to job postings.	Employer to follow up	Next meeting
RMYC LERC Training	Union indicated that Level 1 Training has been full for the last three attempts. Union requests on-site Level 1 Training.	Employer to follow up	Next meeting
OAD cross-ministry agreement with MCSCS	Union is requesting that the employer consider a cross-ministry OAD agreement for lateral transfer, job trades, and job shares, with MCSCS.	Employer to follow up	Next meeting
Presentation on identity based data	Employer provided presentation on identity based data collection with respect to youth.		Remove from agenda
Transformation and Implementation Planning Division	Employer announced the new Division	Next meeting	
Fentanyl Issue	Union requests the development of a policy to address the issue with fentanyl for youth and staff.  Union recommends briefing with MCSCS for updates on current crisis.	Employer to respond	Next meeting
<b>6. <u>2017 Meeting Dates</u></b>			
2017 Meeting Dates	September 19, 2017 – OPSEU (5757 Coopers) November 29, 2017 – OPSEU (5757 Coopers)		

---

OPSEU CHAIR

---

DATE SIGNED

---

MANAGEMENT CHAIR

---

DATE SIGNED