

**MINISTRY OF EDUCATION
 MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)
 March 28, 2017
 10:00a.m. – 1:00p.m.
 7th Floor – Boardroom 732, Mowat Block, 900 Bay Street, Toronto**

In Attendance

For the Union	For the Employer	Guests	Regrets
Daryl O’Grady, Co-Chair, OPSEU Sandra Richardson, OPSEU Martin Grenier, OPSEU Roger Noakes, OPS Negotiator (A)	*Murray Leaning, Co-Chair, EDU June Rogers, EDU Holly Moran, EDU Elizabeth Waite, EDU Juanita Sheridan, TBS *Chair of the Meeting		

STANDING ITEMS	DISCUSSION	ACTION REQUIRED
Confirmation of the Agenda		
1. Seniority and Fixed Term Reports	The seniority report, seasonal list and fixed-term list were provided to the union by email on March 21, 2017. OPSEU asked for clarification regarding the seasonal list as employees have raised concerns that the start date is incorrect.	The Employer will follow up and report back.
2. Seasonal Pay and Benefits		The parties agreed to defer this item to the June meeting.
3. CCQALB BERC Update	The CCQALB BERC met on February 7, 2017. The parties discussed travel and the two (2) hour response time for early alert. The next meeting is scheduled for May 16, 2017.	
4. Training and Development	The Employer confirmed that there is	The Employer will send the union the

STANDING ITEMS	DISCUSSION	ACTION REQUIRED
	<p>no new mandatory training for 2017.</p> <p>The Ministry will hold three (3) learning sessions in April for Administrative Professionals Day.</p>	<p>list of current mandatory training for employees from LearnOn.</p>
5. TEI	<p>The Employer confirmed that as of February 28, 2017, 46 out of 57 (81%) TEI applications submitted by OPSEU-represented employees in the Ministry of Education have been approved.</p>	
6. PSB BERC Update	<p>The PSB BERC met on February 7, 2017. The next meeting is scheduled for May 17, 2017. The parties discussed tentatively rescheduling the meeting for May 31, 2017.</p>	
7. Diversity Career Champion Program (DCCP)	<p>The mid-point session for the DCCP will be in May. Participants should have had three meetings with their mentor by this mid-point.</p>	
8. Surplus	<p>No new surplus notice alerts have been provided in the ministry since the last MERC meeting.</p>	
9. Governance Transfer of CJL	<p>The Ministry is continuing to have discussions with key stakeholders in the French language education sector to inform the transfer of governance. These discussions will be ongoing through Spring 2017.</p> <p>French language school boards have been advised that work related to the transfer of governance is continuing and that student registration will take place for the 2017 – 2018 school year as per the usual process.</p>	<p>The Employer will send the March 20, 2017 update to the MERC.</p> <p>The Employer will continue to provide updates on this item as more information becomes available.</p>

BUSINESS ARISING ITEMS	DISCUSSION	ACTION REQUIRED
1. ASMP (MERC Training)	The Employer and OPSEU at CERC are working to coordinate ASMP training for MERC members.	Information will be shared once available.
NEW ITEMS	DISCUSSION	ACTION REQUIRED
1. CCQALB – slow action on hiring additional staff	The parties agreed that this item will be referred to the BERC for discussion.	This item will be added to the agenda for the next BERC meeting.
2. CCQALB – new staffing plan	The parties agreed that this item will be referred to the BERC for discussion.	This item will be added to the agenda for the next BERC meeting.
3. PSB – declining enrollment at Schools for the Deaf.	<p>The Employer confirmed that student enrollment has increased at the Robarts School for the Deaf in London.</p> <p>The Employer confirmed that the admissions criteria was updated in 2016, specifically the reference to decibel loss has been removed as a requirement.</p> <p>The Employer is making efforts to increase awareness of the provincial and demonstration schools.</p> <p>The union asked for information regarding a possible vacancy in Belleville. The parties agreed that this will be discussed at the next BERC meeting.</p>	
4. Job Description – Classroom Assistant	<p>The union asked for a copy of the current and previous job description for the Classroom Assistant position at WRM.</p> <p>The union requested that a copy of all</p>	The Employer will provide the job descriptions to the union.

NEW ITEMS	DISCUSSION	ACTION REQUIRED
	updated job descriptions be provided to the local president in advance of being provided to employees.	
5. Contact Person for Quarter Century Club event.	<p>The union raised concern that some employees were not being included in recognition events held by the Quarter Century Club for years of services. The union asked who employees could contact if they have questions about eligibility for these events.</p> <p>The Employer confirmed that the Strategic Business Unit (SBU) is working with the Corporate Coordination Branch to resolve this matter.</p>	

For the Union: Original Signed by Daryl O'Grady

Date: March 28, 2017

For the Employer: Original Signed by Murray Leaning

Date: March 28, 2017